



# Minutes

## Of a Meeting of the Accessibility Advisory Committee Of the City of Kenora Thursday, February 9, 2023 – City Hall/Virtual 4:00p.m.

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**With:** Carolyn Hudson (v) Chad English Corrie Neufeld (v) Heather Bird  
Lindsay Koch Mary Bawden Maureen Wasacase Kelsie Van Belleghem (v)

**Staff:** Danica Farion – Executive Assistant Kelly Galbraith – Deputy Clerk  
Heather Pihulak – City Clerk

**Regrets:**

### 1. Call to Order and Land Acknowledgement

Danica called the meeting to order at 4:01pm

Land Acknowledgement delivered by Danica Farion.

### 2. Roundtable Introductions

Danica is the City Staff Resource for the AAC and the Executive Assistant at the City.

This is Mary’s 3<sup>rd</sup> round on this Committee, she is the Chair of Kenora Age Friendly among other committees within the community.

This is Maureen’s 1<sup>st</sup> meeting with the AAC, she has lived here since 1978 and has volunteered a fair amount in the community, and she is currently the Chair of the Kenora Library Board.

This is also Heather’s first meeting with the AAC, her youngest son is disabled.

Lindsay is the alternate Councillor Rep for the AAC.

Chad has lived in Kenora for 13 years, he has been on the AAC for many years, he has a 12 yr. old daughter with cerebral palsy and he runs sledge hockey in town.

Kelly is the former staff resource for past 2 terms, she has a lot of the history of the AAC, along with Chad and Mary, and the direction the AAC is looking to take.

Kelsie is the Councillor Rep for the AAC.

Corrie is new to the committee, she was diagnosed with ALS in 2020 and uses accessibility services.

Carolyn is a retired music teacher and president of the Seniors Coalition.

Heather is the City Clerk and was the former Staff Resource for the AAC prior to Kelly.

### **3. Committee Orientation**

On behalf of Mayor and Council thank you for being a part of this Committee, you are about to do important work over the next 4 years.

Heather provided a brief summary of what the Terms of Reference means and reviewed City Policies CC-14-1 and CC-14-2. Not intended to replace personal ethics and how you conduct yourselves as Committee Members. Council spends a great deal of time and consideration into the selection of Committee members.

Mary spoke to confidentiality and reminded the table that includes spouses, information shared as part of this Committee stays within this Committee.

### **4. Election of Chair and Co-Chair**

Moved By Maureen Wasacase, Seconded by Kelsie Van Belleghem, and Carried - That Chad English be elected as Chair of the Accessibility Advisory Committee for a one (1) year term effective February 09, 2023 through to January 10, 2024; and That Mary Bawden be elected as Co-Chair of the Accessibility Advisory Committee for a one (1) year term effective February 09, 2023 through to January 10, 2024.

### **5. Confirmation of Future Meeting Dates for 2023**

Moved By Mary Bawden, Seconded by Maureen Wasacase, and Carried - That the Accessibility Advisory Committee will meet every six (6) weeks on Thursdays at 4:00pm, unless otherwise noted, for the duration of the 2023 term.

### **6. Confirmation of Minutes**

Moved By Chad English, Seconded by Mary Bawden, and Carried - That the Minutes of the Accessibility Advisory Committee meeting held March 10, 2022 be confirmed as written and filed.

### **7. Terms of Reference – Review and Edits**

The Terms of Reference for the AAC needs review, there are certain areas that are required by legislation dictated by the Accessibility for Ontarians with Disabilities Act (AODA). Danica asked the table to review the Terms of Reference and provide any suggested edits via email well in advance of the next meeting so she can compile them for review at the next meeting.

## **8. Roundtable**

Kelly provided a background on the Beyond Minimum Letter. Chad shared that the letter has been approved and circulated. Danica will recirculate the most up to date version.

Along with the Terms of References Edits, please review the Multi-Year Accessibility Plan (MYAP) and submit any suggestions for the new plan (2023-2026) well in advance of the next meeting for Danica to compile for decision at the next meeting. Danica will begin work on the MYAP Progress Report for 2019-2022 and have a draft for the next meeting.

Please start thinking of ideas to showcase AccessAbility Week (May 28 – June 3). Discussions surrounding showcasing invisible disabilities this year as physical disabilities have been focused on primarily in the past.

**9. Next Meeting** – Thursday, March 23<sup>rd</sup>, 2023 at 4:00pm

**10. Adjourn Meeting** – The meeting adjourned at 5:04 pm.